



**THE UNIVERSITY
OF QUEENSLAND**
AUSTRALIA

School of Dentistry
PRE-COMMENCEMENT GUIDE
2018

Bachelor of Dental Science (Honours)

Contact

School of Dentistry Student and Academic Services (SAS)

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Include your name, student number, program and year in the signature of your emails

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Introduction

Welcome to the UQ School of Dentistry!

Congratulations on gaining entry into the Bachelor of Dental Science (Honours) program at The University of Queensland. We look forward to meeting you in 2018!

Dentistry is a challenging and rewarding profession that is responsible for the total oral health of individuals and the wider community. Good oral health is integral to good general health; thus dentistry is recognised as a primary healthcare profession.

The BSc(Hons) will give you the knowledge, skills and attributes for an exciting career in the oral health industry. We prepare you to be well sought after by employers and our extended clinical placements mean you're job-ready when you graduate. You will learn the science and application for the prevention, diagnosis and treatment of oral diseases and abnormalities, while having access to the most up-to-date technologies and cutting-edge dentistry research.

Clinical experiences for BSc(Hons) students will start at the UQ Oral Health Centre in the first year of study. This initial clinical experience will be through peer clinics and simulation work, continuing into year two. Clinical work will begin in the middle of second year and increase in third and fourth year to encompass general practice dentistry, orthodontics, paediatric dentistry, periodontics and prosthodontics, as well as oral medicine and oral surgery. In your final year, you will complete two clinical placements, one of which will be outside the Oral Health Centre, to give you the hands-on skills and knowledge for a rewarding career.

This **Pre-Commencement Guide** provides you with a list of the requirements which you must complete, as well as background information on why these tasks are necessary and how to complete each task. You should allow yourself plenty of time to read through what is required and familiarise yourself with each task.

There is a lot to do, so start immediately!

Failure to complete all pre-commencement requirements by the deadline will **disqualify you from attending clinical activities** and will significantly impact your ability to complete your program.

The School of Dentistry welcomes its new students for 2018. We hope you will enjoy your studies and learning experiences with your fellow students during your program.

Pre-Commencement Checklist for School of Dentistry

Below is a checklist to assist you to complete your pre-commencement requirements. **The following documents must be completed and submitted to the SAS Office by the end of Orientation Week (Friday 16 February, 2018).** Failure to provide these documents will result in students being removed from clinical activities and will significantly impact your ability to complete your program. The School of Dentistry Student and Academic Services Team (SAS) will not accept partially complete or incorrectly completed documents.

Please also see the [Getting Started at UQ website](#) and the Faculty of Health and Behavioural Sciences [Placement Ready website](#).

1. Immunisation Record

- I have obtained my past immunisation record & visited a Registered Medical Practitioner to review my immunisation status
- I have been vaccinated according to the UQ Vaccinations and Immunisations Policy ([PPL 2.60.08](#))
- My Registered Medical Practitioner has completed the [School of Dentistry Student Immunisation Record, including signature and date](#) and I have submitted the completed student immunisation record to SAS by Friday 16 February 2018.

2. Blue Card

- I have completed the application for Blue Card (please use the pre-filled form in Appendix 2 of this guide) and I have submitted the completed application form to SAS by Friday 16 February, 2018.

3. First Aid and CPR Certificate/s

- I have obtained a First Aid Certificate and CPR certificate (First aid and CPR may be included on the same certificate) and I have submitted the certificate/s to SAS by Monday 19 February, 2018

4. Queensland Health Student Orientation Checklist, iLearn@QHealth modules and Student Deed Poll

- I have completed the relevant sections of the [Qld Health Student Orientation Checklist](#), signed it and submitted it to SAS by Friday 16 February, 2018.
- I have completed the [iLearn@QHealth](#) training modules
- I have signed the [Group A Student Deed Poll](#) or [Overseas Student Deed Poll](#) (for international students) and have submitted it to SAS by Friday 16 February, 2018

5. Academic Integrity and Plagiarism

- I have read and completed the [online](#) tutorial on academic integrity and plagiarism

6. Applications for credit and exemptions for previous studies

- If I am seeking credit and exemption for previous studies, I have referred to the [credit and exemptions for previous study page](#) (or the [my.UQ website](#) if you completed your previous study at UQ) and have followed the process outlined.

7. Enrolling in courses

- I have enrolled in all courses for semester 1 and 2 2018 via mySI-net

8. Purchasing instruments and equipment

- I have reviewed the instrument and equipment list (Appendix 1) and have purchased the required equipment.

BDSc(Hons) Orientation

Date: Monday, 12 February, Tuesday 13 February and Thursday 15 February, 2018

Time: 9:00am – 4:00pm

Where: Monday 12 February

Oral Health Centre Tutorial Room (0883-4311) (9:00am – 12:00pm)

Oral Health Centre Auditorium (0883-4401) (12:00pm – 4:00pm)

Level 4

UQ Oral Health Centre

288 Herston Road

Herston

Location details for Tuesday 13 February and Thursday 15 February will be advised on the first day of Orientation. It is compulsory for students to attend orientation.

Other orientation activities at St Lucia campus (see [UQ website](#)) will be held during Orientation Week (12-16 February) and students are encouraged to attend these to familiarise themselves with the St Lucia campus. Market Day is held at St Lucia campus every Wednesday.

“Get-To-Know You” activities for new dental students are also being planned during Orientation Week and will be advised at the BDSc(Hons) orientation session.

Commencement Date

The academic year for BDSc(Hons) Year 1 students will commence on **Monday, 19 February 2018**. New first year students must commence the program on this date unless prior approval has been granted by the Head of School.

There are many resources available to help you get started as a UQ Student. You are encouraged to visit the [Getting Started at UQ](#) website which contains a personalised, step-by-step guide to enrolling, paying fees, obtaining a student ID card, as well as other useful resources.

Response to Offer and Enrolment

The due date for enrolment for all BDSc(Hons) **domestic** students is **Friday, 26 January 2018**. The due date for enrolment for all BDSc(Hons) **international** students is **Friday, 16 February 2018**. Students should ensure that they are enrolled by this date through [mySI-net](#). The BDSc(Hons) program has set compulsory courses and there are no electives.

Late fees may apply for enrolment submitted after the [University's due dates](#).

BDSc(Hons) Year 1 Course List

At UQ, each individual subject that you need in enrol in is called a Course. Below are the courses that you will need to enrol in for the first year of the BDSc(Hons) program.

FIRST SEMESTER			SECOND SEMESTER		
CODE	COURSE	Units	CODE	COURSE	Units
BIOM1051	Introductory Cellular Physiology	2	BIOM1052	Integrated Anatomy and Physiology	2
DENT1020	Dental Science I	4	CHEM1222	Chemistry for Pharmacy and Dentistry	2
DENT1050*	Dental Practice I	-	DENT1050*	Dental Practice I	4
			HLTH1000	Professions, People and Health Care	2
TOTAL UNITS					#16

*DENT1050 is a year-long course.

Please note: Students must enrol in both semesters by the enrolment due dates listed above. Students must enrol in both first and second semester for DENT1050.

Students will **not** be permitted to progress to Year 2 courses without completing or gaining credit for **all** compulsory courses in Year 1 as listed above.

[Full BDSc\(Hons\) Course List](#)

Course Information

Information about course requirements including assessment and textbook lists can be found in the [Electronic Course Profiles](#) (ECPs). ECPs are published one week prior to the commencement of semester. A link to the ECP is also available on the Blackboard site for each course. Blackboard is the University's learning management system and, like the ECPs, Blackboard sites are published one week prior to the start of semester. It will not be possible to access Blackboard until you have enrolled in your courses.

Timetables

You will be able to view your timetable at the start of semester via mySI-net. The [Planning your class timetable](#) link on the my.UQ website provides some useful information about how to access your timetable. Students will be required to sign-on for Science classes (BIOM1051, BIOM1052, CHEM1222) held at St Lucia campus. Information regarding sign-on for enrolled courses can be found on your Student Home Page in mySI-net. A regular bus service ([UQ/QUT/RBWH Route No. 66](#)) is available which loops between the UQ St Lucia campus, the City, QUT (Kelvin Grove) and the Royal Brisbane and Women's Hospital (RBWH) at Herston (including the UQ Oral Health Centre). The journey to the Oral Health Centre takes approx. 30 minutes.

Student Groups

Depending upon timetabling and rostering of facilities, BDS(c(Hons) students may be allocated to a student group which will determine the practical classes they will attend in the timetable. This allocation will be undertaken on a random basis by the School to ensure that group numbers are even and resources are used equitably.

Application for Credit for Previous Studies

Students who wish to apply for [credit for previous studies](#) must complete and submit the appropriate [application form](#) with all required documentation by the due date to the Student and Academic Services (SAS) Office, School of Dentistry. Domestic student applications should be submitted as soon as all relevant documentation can be provided and by the enrolment closing date for the semester in which the award of credit may affect your program of study. International students must submit the application no later than the first week of the semester in which the award of credit may affect your program of study. Further information can be found on the [my.UQ](#) page. You may also wish to refer to the [Credit Precedents Database](#), which can help you determine your eligibility for credit by looking at the precedents established for courses previously assessed for credit by UQ.

Students seeking credit should enrol in all courses in the event that their application is not approved, particularly if their previous studies have not been completed at UQ. Students will be notified of the outcome of their application for credit before the Semester 1 [census date](#).

All credit applications, along with the appropriate documentation, need to be lodged (either by mail, [email](#) or in person) to the Student and Academic Services office, Level 5 Student Hub, Oral Health Centre Herston.

Locker Keys

Lockers are provided for all BDS(c(Hons) students on Level 3 of the Oral Health Centre. Locker keys will be allocated and provided to students in Week 3 of Semester 1 following finalisation of students enrolled in Year 1. Please note that if a locker key is lost, a payment of \$50 will be required to replace the key.

Disability Action Plan

The University of Queensland provides free support, services and facilities for students with a disability, illness, injury or mental health condition at UQ. A disability adviser will help you evaluate your academic access requirements, develop a Student Access plan with you, and organise the appropriate arrangements.

Any student who may require alternative academic arrangements in the program is encouraged to seek advice at the commencement of the semester from a [Disability Advisor at Student Support Services](#). The [UQ Health Care](#) can also arrange appropriate advice and assistance on personal and public health issues.

Placements system

The School of Dentistry is implementing a new system which will enable you to upload your pre-commencement documentation (Immunisation record, Blue Card application form, First Aid and CPR certificate/s, Qld Health Orientation checklist and Student Deed Poll). The system is called [Placements](#) and you will be able to access it after you enrol in your Year 1 courses. However, even if you are not able to enrol yet, you can still commence the process of gathering the necessary documentation, and upload it once you are enrolled.

Student Immunisation Record

The University of Queensland has a duty of care to prevent the occupational transmission of communicable diseases to students, staff and patients. In specialised areas involving increased risk of transmission of a communicable infection such as Hepatitis B, Hepatitis C or HIV through blood, the duty of care to prevent infection is heightened for both the individual and the University. The [Vaccinations and Immunisation Policy](#) (PPL 2.60.08) applies to students in all undergraduate and postgraduate programs which involve direct clinical contact with patients.

As healthcare workers, dental students have a duty of care towards their patients. Prior to commencing the BDS(c)(Hons) program, all students must complete a schedule of immunisations for a range of infections and must also be screened with respect to blood-borne transmissible viruses (Hepatitis B, Hepatitis C and HIV), as well as Tuberculosis (TB). Please note that immunisation and screenings are the responsibility of the individual student. First year students will be required to have had at least two vaccinations for Hepatitis B before commencement of Semester 1 with the third vaccination to be completed as soon as possible thereafter. The [UQ School of Dentistry Student Immunisation Record](#) is required to be completed by a registered medical practitioner as evidence of a student's immunity.

Students who do not provide a complete immunisation record will NOT be permitted to enter clinical facilities which will have a serious impact on your ability to pass your courses.

International students offshore must undertake screenings and complete the schedule of immunisations prior to the commencement of their program. Completion of the [UQ School of Dentistry Student Immunisation Record](#) form can be completed by an overseas registered doctor. However, all sections of the form must be completed in English and the doctor's contact details and registration number must also be indicated.

Please note that students who are positive for blood-borne viruses are advised not to enter the BDS(c)(Hons) program as they cannot undertake clinical work in Queensland Health facilities.

Domestic BDS(c)(Hons) students will receive a copy of the Immunisation Guidelines and the UQ Immunisation Record form with their QTAC offer letter which must be taken to their doctor for completion. **International BDS(c)(Hons) students** who have been offered a place in the BDS(c)(Hons) program will also receive information and the UQ Immunisation Record form for completion.

The completed [UQ School of Dentistry Student Immunisation Record](#) must be submitted to Student and Academic Services (SAS) via [Placements](#) by the end of orientation week (Friday 16 February, 2018).

Blue Card

The Commission for Children and Young People Act 2000 requires people working or seeking to work with children in a paid, voluntary or self-employed capacity in Queensland to undergo a [Working with Children Check](#). The Working with Children check is an investigation into whether a person has a criminal history, which will affect their suitability to work with children (i.e. persons under 18 years of age). This involves a check of relevant police information held by the Queensland Police Service and other police services in Australia for any charges or convictions.

As an educational and research institution, The University of Queensland, including its staff and students, is subject to The Commission for Children and Young People Act 2000. Students are classified as volunteers and must hold a "Blue Card" before they can commence a placement course which involves working with children as part of the placement.

Please complete the Blue Card application form prefilled with School details which is available at the end of this guide in Appendix 2. Blue cards are valid for three years and will be required to be renewed before the commencement of Year 4.

On receipt of your application form with accompanying proof of identity, the School will apply for a Blue Card on your behalf. Students who are unable to present a Blue Card will not be permitted to enter clinical facilities.

The completed Blue Card application form must be submitted to the Student and Academic Services (SAS) office, Student Hub, Level 5 Oral Health Centre, School of Dentistry by the end of orientation week (Friday 16 February, 2018).

First Aid and CPR Certificate

Students in the BSc(Hons) program are required to obtain a First Aid certificate and CPR certificate for the commencement of Year 1 and complete CPR recertification before commencement of Years 2, 3, 4 and 5. The First Aid and CPR certificate must be provided by an accredited provider. They may be separate certificates or a combined certificate.

Students must accept all costs involved in obtaining the required First Aid and CPR qualifications during the program. Students who are unable to present such qualifications when requested will be excluded from the clinics which would prevent completion of the program.

Students are required to maintain current CPR certification annually. First Aid must be recertified every 3 years. UQ Dental Students Association (UQDSA) organises First Aid/CPR training which will occur on 17 & 18 February, 2018. You may wish to contact UQDSA about joining this training, or you may wish to make your own arrangements with an accredited provider.

The First Aid and CPR Certificate/s must be submitted to Student and Academic Services (SAS) by Monday 19 February, 2018.

Queensland Health Student Orientation Checklist, Student Deed Poll and online modules

The dental clinics in the UQ Oral Health Centre are operated by Queensland Health (Metro North Hospital and Health Service). As you will be entering these facilities from the commencement of Year 1, you will be required to complete additional [Queensland Health placement requirements](#). These consist of:

- [Student Orientation Checklist](#)
- [Student Deed Poll](#) : Sign the Group A [Student Deed Poll](#) or [Overseas Student Deed Poll](#) if you are an international student. The information on the top of the form should be completed as follows:
To: The State of Queensland acting through Queensland Health (“the Department”) and *The University of Queensland (ABN 63 942 912 684)*.
- Four mandatory work health and safety [iLearn@QHealth online modules](#): Work Health and Safety Induction, First-Response Evacuation Instructions, Occupational Violence Prevention Fundamentals, Prevention and Management of Musculoskeletal Disorders (MSD).

Please note that to complete the four mandatory work health and safety online modules, you will need to register for an iLearn account as indicated on the website. Click on ‘Go Here’ as a STUDENT on clinical placement. Insert the DENT1050 Course Coordinator, Dr Sandra March (ph. 07 3365 8021) as your supervisor to complete the registration.

The Queensland Health orientation is designed to ensure that you understand and agree to Queensland Health’s policies and procedures while on placement within their facilities.

The Queensland Health Orientation information can be accessed [here](#). The Faculty of Health and Behavioural Sciences has developed a [guide to assist you](#) with completing these requirements. The guide states that you should not submit your online module certificates to your school. However, in this instance the School of Dentistry has an agreement with Queensland Health to collect this information, so **please submit these certificates** with your Orientation Checklist and Student Deed Poll.

The Student Orientation Checklist, Student Deed Poll and Online Module Certificates must be submitted to Student and Academic Services (SAS) via [Placements](#) by the end of orientation week (Friday 16 February, 2018).

Justice of the Peace

From time to time you will be required to submit certified copies of documents (such as when providing supporting documents for the requirements listed above). This means that the copy must be certified by a Justice of the Peace (JP) registered in Australia. You can search for a local JP [here](#).

Instruments and equipment

BDS (Hons) students at The University of Queensland are required to purchase their dental instruments **directly from the suppliers**. To assist you with this, a list of compulsory equipment and instruments has been compiled in Appendix 1, and recommended suppliers have also been listed. The transaction occurs between the supplier and the student, so students should contact the supplier directly.

Occupational Health and Safety

Under the Work Health & Safety Act 2011, all students will be required to complete an online Lab Safety Induction Module, and complete a competency assessment. You will be able to complete this module once you commence your studies in DENT1050. There will be a link to these modules in the DENT1050 Blackboard site.

Academic Integrity and Plagiarism

Academic integrity is a core value of UQ and for this reason UQ have developed a compulsory online tutorial to explain the University's expectations in relation to academic integrity, to ensure that you do not engage in practices that involve plagiarism and academic misconduct.

The tutorial is available [online](#) and a link to the tutorial will be displayed when you log into mySI-net.

BDS (Hons) Final Year Clinical Placements

The BDS(Hons) program includes an extended academic year of clinical practice in final year. During the year, students will undertake clinical placements throughout Queensland. Students are advised that this final year may incur travel and accommodation costs associated with the clinical placements.

My.UQ website

The [my.UQ website](#) contains very helpful information including how to manage your program, manage your details, student support, and IT. My.UQ should be your first reference point when searching for information about fees, policies, rules and other program related information.

UQ Library

The UQ library provides resources and services to support teaching, learning and research needs of UQ staff and students. The [Herston Health Sciences Library](#) is located on Level 6, Block 6, Royal Brisbane and Women's Hospital (next door to the Oral Health Centre) and is open from 8am – 5pm Monday to Friday.

UQ Dental Student Association (UQDSA)

The [University of Queensland Dental Students Association](#) (UQDSA) is the student representative body for Bachelor of Dental Science (Honours) students within UQ.

The UQDSA team would like to congratulate and welcome you to the UQ dentistry family! We care for the needs of the student community and strive to enrich your student experience through various services and benefits. We organise fun and exciting events throughout the year to provide academic, social and sports opportunities.

Some services we provide:

- First Aid and CPR course – will take place on 17th – 18th Feb @ Oral Health Centre/School of Dentistry. Sign up available during Orientation week
 - o **IMPORTANT NOTICE:** students can either obtain and submit the required certificates from approved external providers **OR** complete the required training organised by UQDSA on 17 - 18 February 2018. All students must have completed their First Aid & CPR by 19 February 2018.
- Seminars by leading practitioners
- Dental equipment and services tradeshow
- Domestic and International volunteering opportunities with external providers
- Providing connections with the wider dental world (Finance, Dental Specialist Societies, Insurance)
- “Lunch & Learns” informative sessions with food provided

Some membership benefits:

- Food discounts at local outlets
- Subsidised protective equipment
- Exclusive event ticket prices (Dental Ball, Halloween party, Themed Boat Cruise party)
- Tangka magazine deals (annual school magazine)

One-time membership fees are at \$100. Your membership would be valid as long as you are enrolled in UQ Dentistry (undergraduate and post-graduate studies).

Australian Dental Students Association (ADSA)

ADSA is the national student representative body for all dental students. Membership to ADSA is free and automatic. Collect your membership card during orientation week.

Year 1 BSc(Hons) Student Instrument & Equipment List



BSc (Hons) students at The University of Queensland are required to purchase their dental instruments **directly from the suppliers**. To assist you with this, a list of compulsory equipment and instruments has been compiled over the page, and recommended suppliers have also been listed.

Important note: Students are free to choose any supplier. **The transaction is between the student and the supplier**, and the instruments remain the property of the student. The School of Dentistry takes **no responsibility** for purchasing decisions made by the student. Students are responsible for the continued maintenance of the instruments and must keep all instruments in good working order.

Please also note that in some instances it can take over a month for instruments and equipment to be delivered from suppliers, so we recommend that you make your purchase as soon as possible.

You will also be required to purchase a clinic coat, protective eyewear and enclosed shoes however you will be provided with further details about this in orientation week.

You will notice that there are two prices listed for some instruments. This is because suppliers will sometimes give you a discount if you choose to purchase an entire kit from them. If you choose to combine suppliers you will usually need to pay a slightly higher price for individual instruments.

The list consists of instruments that you will use from Year 1 as well as an endodontics kit that you will use from Year 3 onwards. You will need to purchase all instruments now, and store your endodontics kits for future use.

Contact details for recommended suppliers:

Henry Schein Halas (HSH): <https://henryschein.com.au/>

One Dental: <http://www.onedental.com.au/>

Required instruments and equipment

Item	Qty
UQ MQD Adult Model (only available from One Dental)	1
UQ Dentaprac Block (only available from One Dental and not required until Year 1 Sem 2)	1
Dental instrument box or cassette for safe storage and transportation of instruments.	2 (students require a separate cassette for Endodontic instruments)
Lab coat	1
Wax carving blocks	1 (pack of 30)
Wax carver – Le Cron	1
Mirror Simple Front Surface Plane #4 Bx-12	1
Mirror Handle Simple Stem	1
Explorer SE Shepherds Hook #23	1
Probe SE Color Coded Williams (1-2-3-5-7-8-9-10 mm)	1
College Tweezer	1
Scaler DE N67 Offset Sickle (H6-H7)	1
Columbia Universal curette 4R/4L	1
Columbia Universal curette 2R/2L	1
Clamp #26	1
Ivory #W2A Clamp	1
Clamp #7A	1
Double-ended spoon excavator ~1.0 - 1.5mm e.g., Hu-Friedy EXC176	1
Double-ended ball burnisher ~1.3 – 2.1 mm e.g., Hu-Friedy BB26/27S6	1
Carver DE Hollenback #3S (1/2)	1
Composite placement instrument	1
Tofflemire Universal retainer	1
Calcium hydroxide placement instrument	1
Double-ended amalgam plugger - non serrated round ~1.0 – 1.4 mm e.g., Hu-Friedy PLG0/16	1
Cement Spatula	1
Double-ended distal gingival margin trimmer e.g., Hu-Friedy MT28	1
Double-ended mesial gingival margin trimmer e.g., Hu-Friedy MT29	1
The endodontic instruments below require a separate instrument box or cassette for safe storage until Year 3	
EXCEL Tweezer College	1
Endodontic Excavator Long Shank DE Spoon shape #31LR	1
Endodontic Explorer DE #DG16	1
Composite Placement Inst. DE #4 - Titanium coated	1
Endodontic Condenser DE #5-7	1
Root Canal Spreader SE #D11T (Thin) Nickle Titanium	1
Root canal spreader SE RC 25 Nickle Titanium	1
Periodontal probe	1

2018 UNIVERSITY OF QLD STUDENT KIT

Student Name:	
Email Address:	
(Mobile) Phone Number:	
Date:	

ORDER FORM (KIT ONLY)

Kits	GST INC Total	Tick Req'd	Remarks
Year 1 Kit	\$440	<input type="checkbox"/>	See contents on following page

THE UNIVERSITY WILL NOTIFY WHEN AND WHERE TO COLLECT KITS WEEK OF 27TH FEB 2018

PAYMENT METHOD:

Please charge my Credit / Debit Card \$ _____

VISA MASTERCARD DINERS AMEX

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Cardholder's name :

Card Expiry Date:

Security Code / CCV#

/														

OR

Cheque (Bank/Personal/Money Order): \$ _____ BANK: _____ CHEQUE No: _____

Make cheques payable to: **Henry Schein Halas**

**PLEASE EMAIL PAYMENT FORM TO ADDRESS BELOW BY MONDAY JANUARY 8th 2018!!
LATE ORDERS WILL NOT BE DELIVERED ON TIME AND WILL BE SUBJECT TO A FREIGHT FEE!!**

PLEASE FILL OUT CAREFULLY. NO RETURNS OR CANCELLATIONS WILL BE ACCEPTED.

Henry Schein Halas, Att: Nathan Greenhalgh
Email: nathan.greenhalgh@henryschein.com.au
PO Box 1038, Milton, QLD, 4064

KIT INCLUSIONS

AS-DWS511	KEMDENT Carving Blocks Pack of 30	x1
HF-CVLC5	CARVER Le Cron #5 Double Ended Round Handle	x1
HS-9000748	MAXIMA Mirror Head Size 4 Front Surface Pack of 12	x1
HS-1006633	HENRY SCHEIN Mirror Handle Stainless Steel Round	x1
HF-EXS23	EXPLORER Shepherds Hook #23 Single Ended Round Handle	x1
HF-PQW	Periodontal PROBE Colour Coded Williams #PQ-W S/E Round	x1
HS-100-3313	HENRY SCHEIN College Tweezers Serrated Edge Size 317	x1
HF-SH6-7H4	SCALER Sickle #H6/7 Double Ended Round Handle	x1
HF-SC4R-4LC8E2	SCALER Columbia #4R/4L Resin 8 Color Pink Ever Edge Handle	x1
HF-SC2R-2LC8E2	SCALER Colombia #2R/2L Resin 8 Color Pink Ever Edge Handle	x1
HF-RDCM26	Rubber Dam CLAMP #26 Lower Molars Satin Steel	x1
CW-H02775	HYGENIC Rubber Dam Clamp Wingless Size W2A	x1
HF-RDCM7A	Rubber Dam CLAMP #7A Lower Molars Satin Steel	x1
HF-EXC17H6	EXCAVATOR Spoon #17 Double Ended Satin Steel Handle	x1
HF-BB26-27S6	BURNISHER Ball #26/27S D/E Satin Steel Handle	x1
HF-CVHL3S	CARVER Hollenback #3S Double Ended Round Handle	x1
HF-PFIA6	Composite Plastic FILLING Instrument Universal #A6	x1
HS-100-9547	HENRY SCHEIN Tofflemire Matrix Retainer Universal	x1
HF-PICH	PLACEMENT Instrument Calcium Hydroxide Round Handle	x1
HF-PLGOR1	PLUGGER Oregon #1 Double Ended Round Handle	x1
AO-0903-3	Cement SPATULA #3 Double Ended	x1
HF-MT28	MARGIN TRIMMER Distal #28 Double Ended Round Handle	x1
HF-MT29	MARGIN TRIMMER Mesial #29 Double Ended Round Handle	x1
CC-32511	STERI CAGE Baby Blue 200 x 45 x 45mm	x1

2018 UNIVERSITY OF QLD STUDENT KIT

Student Name:	
Email Address:	
(Mobile) Phone Number:	
Date:	

ORDER FORM (KIT ONLY)

Kits	GST INC Total	Tick Req'd	Remarks
Year 3 Kit	\$343.20	<input type="checkbox"/>	See contents on following page

THE UNIVERSITY WILL NOTIFY WHEN AND WHERE TO COLLECT KITS WEEK OF 27TH FEB 2018

PAYMENT METHOD:

Please charge my Credit / Debit Card \$ _____

VISA MASTERCARD DINERS AMEX

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Cardholder's name :

Card Expiry Date:

Security Code / CCV#

/														

OR

Cheque (Bank/Personal/Money Order): \$ _____ BANK: _____ CHEQUE No: _____

Make cheques payable to: **Henry Schein Halas**

**PLEASE EMAIL PAYMENT FORM TO ADDRESS BELOW BY MONDAY JANUARY 8th 2018!!
LATE ORDERS WILL NOT BE DELIVERED ON TIME AND WILL BE SUBJECT TO A FREIGHT FEE!!**

PLEASE FILL OUT CAREFULLY. NO RETURNS OR CANCELLATIONS WILL BE ACCEPTED.

Henry Schein Halas, Att: Nathan Greenhalgh
Email: nathan.greenhalgh@henryschein.com.au
PO Box 1038, Milton, QLD, 4064

KIT INCLUSIONS

HF-DP18L	TWEEZER #18L Serrated Locking	x1
HS-9000748	MAXIMA Mirror Head Size 4 Front Surface Pack of 12	x1
HF-EXC31L	EXCAVATOR #31L Double Ended Round Handle	x1
HF-EXDG16	EXPLORER Endo #DG16 Double Ended Round Handle	x1
HF-TNCIGFT4	COMPOSITE Instrument Goldstein Flexi-Thin #4 XTS Satin Steel	x1
HF-RCP5-7	Endo PLUGGER #5/7 21mm Double Ended Round Handle	x1
HF-RCSD11TNT	Endo SPREADER #D11T Nickel Titanium	x1
HF-RCS25NT	Endo SPREADER # 25 Nickel Titanium	x1
HF-IM5088	IMS Cassette Signature Series for 8 instruments Blue	x1

2018 UNIVERSITY OF QLD INDIVIDUAL ITEM ORDER FORM

Student Name:	
Email Address:	
(Mobile) Phone Number:	
Date:	
Delivery address Line 1:	
Line 2:	
Line 3:	

**INDIVIDUAL ITEM ORDERS WILL INCUR A FLAT
FREIGHT FEE OF \$11 GST INC**

PAYMENT

Please charge my Credit / Debit Card \$ _____

VISA MASTERCARD DINERS AMEX

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Cardholder's name :

Card Expiry Date:

Security Code / CCV#

	/

**TO PLACE ORDER, PLEASE EMAIL BOTH PAGES OF ORDER FORM TO
government@henryschein.com.au**

ITEM CODE	ITEM DESCRIPTION	PRICE INC GST	QTY
AS-DWS511	KEMDENT Carving Blocks Pack of 30	\$33.00	
HF-CVLC5	CARVER Lecron #5 Double Ended Round Handle	\$39.16	
HS-9000748	MAXIMA Mirror Head Size 4 Front Surface Pack of 12	\$18.70	
HS-1006633	HENRY SCHEIN Mirror Handle Stainless Steel Round	\$2.53	
HF-EXS23	EXPLORER Shepherds Hook #23 Single Ended Round Handle	\$16.45	
HF-PQW	Periodontal PROBE Colour Coded Williams #PQ-W S/E Round	\$28.93	
HS-100-3313	HENRY SCHEIN College Tweezers Serrated Edge Size 317	\$4.95	
HF-SH6-7H4	SCALER Sickle #H6/7 Double Ended Round Handle	\$45.93	
HF-SC4R-4LC8E2	SCALER Columbia #4R/4L Resin 8 Color Pink Handle	\$52.36	
HF-SC2R-2LC8E2	SCALER Colombia #2R/2L Resin 8 Color Pink EverEdge Handle	\$52.36	
HF-RDCM26	Rubber Dam CLAMP #26 Lower Molars Satin Steel	\$15.18	
CW-H02775	HYGENIC Rubber Dam Clamp Wingless Size W2A	\$14.30	
HF-RDCM7A	Rubber Dam CLAMP #7A Lower Molars Satin Steel	\$15.18	
HF-EXC17H6	EXCAVATOR Spoon #17 Double Ended Satin Steel Handle	\$31.46	
HF-BB26-27S6	BURNISHER Ball #26/27S D/E Satin Steel Handle	\$28.38	
HF-CVHL3S	CARVER Hollenback #3S Double Ended Round Handle	\$29.15	
HF-PFIA6	Composite Plastic FILLING Instrument Universal #A6	\$31.35	
HS-100-9547	HENRY SCHEIN Tofflemire Matrix Retainer Universal	\$6.16	
HF-PICH	PLACEMENT Instrument Calcium Hydroxide Round Handle	\$34.93	
HF-PLGOR1	PLUGGER Oregon #1 Double Ended Round Handle	\$29.48	
AO-0903-3	Cement SPATULA #3 Double Ended	\$14.30	
HF-MT28	MARGIN TRIMMER Distal #28 Double Ended Round Handle	\$39.49	
HF-MT29	MARGIN TRIMMER Mesial #29 Double Ended Round Handle	\$39.49	
CC-32511	STERI CAGE Baby Blue 200 x 45 x 45mm	\$14.85	
HF-DP18L	TWEEZER #18L Serrated Locking	\$59.51	
HF-EXC31L	EXCAVATOR #31L Double Ended Round Handle	\$38.28	
HF-EXDG16	EXPLORER Endo #DG16 Double Ended Round Handle	\$30.36	
HF-TNCIGFT4	COMPOSITE Instrument Goldstein Flexi-Thin #4 XTS Satin Steel	\$37.18	
HF-RCP5-7	Endo PLUGGER #5/7 21mm Double Ended Round Handle	\$36.41	
HF-RCSD11TNT	Endo SPREADER #D11T Nickel Titanium	\$41.14	
HF-RCS25NT	Endo SPREADER # 25 Nickel Titanium	\$41.14	
HF-IM5088	IMS Cassette Signature Series for 8 instruments Blue	\$138.60	

UNI OF QUEENSLAND 1st & 3rd YR INSTRUMENT KITS 2018

Please complete all fields below and email: sales@onedental.com.au

Full Name: _____ ID # _____

<u>CODE</u>	<u>DESCRIPTION</u>	<u>PRICE Inc GST.</u>	<u>TICK</u>	<u>QTY</u>
UQ1+3KITT	Uni Qld 1 st Yr Instrument Kit (Tackle)* + 3 rd YR Endo Kit	\$892.20		1
UQ1+3KITW	Uni Qld 1 st Yr Instrument Kit (Wallet)* +3 rd YR Endo Kit	\$928.20		1
2008MQD	UQ MQD Adult Model	\$300.00		1
UQDENPRAC	UQ Dentaprac Block	\$70.00		1

- Choose between Tackle or Wallet for your storage
- Please note instrument kit contains both 1st & 3rd Yr kits, Lab coat & Wax blocks

Delivery Address:

UNIVERSITY OF QLD

Student Contact Details:

Email

Mobile/Work

Payment Method:

DIRECT DEPOSIT Use reference: **UQ & YOUR NAME** Date Deposited: _____
NATIONAL AUSTRALIA BANK **ACCT NAME: ONE DENTAL** **BSB: 082-167** **ACCT: 977045368**

CREDIT CARD



Visit www.onedental.com.au & click **PAY YOUR BILL**

Use Reference **UQ & YOUR NAME**

** Orders not paid for and collected on specified dates will incur freight charges **

THIS FORM MUST BE COMPLETED AND SENT TO ONE DENTAL TO ENSURE ORDER CONFIRMED

ORDERS & PAYMENT DUE BY 22nd JAN 2018

UNIVERSITY OF QUEENSLAND SINGLE INSTRUMENT ITEMS 2018

 Please complete all fields below & email: sales@onedental.com.au
Full Name: _____ **ID #** _____

CODE	DESCRIPTION	QTY	PRICE	ORDER
WAX20	Wax Carving Blocks 20	1	\$ 44.00	
MSSFS4	Mirror Simple Front Surface Pl	1	\$ 27.50	
HM18	DuraLite ROUND Mirror Handle Simple Stem	1	\$ 22.00	
REEX23	Explorer SE Shepherds Hook #23	1	\$ 22.00	
REPCOW	Probe SE Color Coded Williams (1-2-3-5-7-8-9-10 mm)	1	\$ 30.80	
EXTCSTOP	EXCEL Tweezer College With Stop	1	\$ 11.00	
RESCN67	Scaler DE N67 Offset Sickle (H6-H7)	1	\$ 38.50	
RESCCO4R-4L	Curette DE Columbia #4R-4L	1	\$ 38.50	
RESCCO2R-2L	Curette DE Columbia #2R-2L	1	\$ 38.50	
CLAMP26	Clamp #26 Lower Molar	1	\$ 22.00	
CLAMPW2A	Ivory #W2A Clamp	1	\$ 22.00	
CLAMP7A	Clamp #7A Lower Molar	1	\$ 22.00	
REEC1	Excavator DE Spoon #1 (Size #17)	1	\$ 35.00	
REBR42	Burnisher DE Large Ball #4 - Small Ball #2	1	\$ 35.00	
RECAH3S	Carver DE Hollenback #3S (1/2)	1	\$ 35.00	
REPF121T	Composite Place Inst. DE #21T	1	\$ 42.35	
TOFRETUNI	Tofflemire Retainer Universal	1	\$ 24.20	
EXAPDY	EXCEL Applicator Dycal	1	\$ 9.90	
RECNO1	Condenser DE Marquette (0.7-1.1 mm) - Plain	1	\$ 38.50	
EXSP08	EXCEL Cement Spatula #8	1	\$ 16.50	
REMT28	Margin Trimmer 28 DL	1	\$ 35.20	
REMT29	Margin Trimmer 29 DL	1	\$ 35.20	
REEC31LR	Endodontic Excavator Long Shank DE Spoon shape #31LR	1	\$ 47.20	
REEX16	Endodontic Explorer DE #DG16	1	\$ 28.70	
REPF14T	Composite Placement Inst. DE # 4T	1	\$ 42.35	
REEN5-7	Endodontic Condenser DE #5-7	1	\$ 37.40	
REENDRG21-25	Custom Root Canal NiTi Spreader **Double Ended 21-25mm** Incorporates both spreader instruments	1	\$ 36.30	
TACKLE	Tackle Box for instruments, Model, DentaPrac storage	1	\$ 24.00	
UQCASE	Compendium (Wallet) for instruments	1	\$ 60.00	
2008MQD	2008 MQD Mod 32 Teeth Soft gin	1	\$ 300.00	
UQDP	UQ DentaPrac Block Quad	1	\$ 70.00	
LABCOATW	Lab Coat White	1	\$ 30.00	
	TOTAL		\$	

ORDERS & PAYMENT DUE BY 22 January 2018

Delivery Address:

HANDOUT - University of QLD Simulation Lab 1 22 February 2018

Student Contact Details:

Email

Mobile/Work

Payment Method:

DIRECT DEPOSIT Use reference: **UQ & YOUR NAME** Date Deposited: _____
NATIONAL AUSTRALIA BANK **ACCT NAME: ONE DENTAL** **BSB: 082-167** **ACCT: 977045368**

CREDIT CARD  

Visit www.onedental.com.au & click **PAY YOUR BILL**

Use Reference **UQ & YOUR NAME**

- **STORAGE ITEM CHOOSE BETWEEN TACKLE BOX OR COMPENDIUM**

** Orders not paid for and collected on specified dates will incur freight charges **

THIS FORM MUST BE COMPLETED AND SENT TO ONE DENTAL TO ENSURE ORDER CONFIRMED

ORDERS & PAYMENT DUE BY 22 January 2018



BC

NEW/RENEWAL
**Valid for lodgement
until 30 June 2018**

Blue card application

Working with Children (Risk Management and Screening) Act 2000
This form is to be completed by paid employees, volunteers and students proposing to start or continue in child-related employment.

Important Notice

If you are eligible to apply for a blue card (please see **disqualified person**[#] definition on page 4), continue to complete this application. If you are not eligible, **do not** complete this form and complete an Eligibility Declaration form instead.

Part A – Child related activity details (to be completed by the organisation)

- 1 Please select the type of child-related employment for which a blue card is required:
- Paid employee (*payment details required in Part G*)
- Volunteer (*no payment required*)
- Student (*no payment required*)
- 2 Is this application associated with NDIS?
- Yes No

Part B – Organisation details (to be completed by the organisation)

- 1 Name of organisation
- 2 Organisation ID number (*if known*)
- 3 Postal address of organisation

 Postcode
- 4 Contact person's name
- 5 Contact person's position
- 6 Telephone
- 7 Email

Part C – Category of child related activity (to be completed by the organisation)

Information about categories of child-related employment and whether any exemptions apply is available from www.bluecard.qld.gov.au.

Please select the type of child-related activity to which the employment relates:

- Child accommodation services including home stays
- Child care (including education and care)
- Churches, clubs and associations
- Education programs conducted outside school (suspended or excluded students or flexible arrangements under the *Education (General Provisions) Act 2006*)
- Emergency services cadet program
- Health, counselling and support services (including disability services)
- Licensed care services
- Local Government
- Paid private teaching, coaching or tutoring
- Religious representatives
- Residential facilities
- School boarding houses
- School crossing supervisors
- Schools (other than registered teachers and parents)
- Sport and active recreation

OFFICIAL USE ONLY

Receipt number:

Date:

Initials:



Applicant's name

Part D – Applicant’s details (to be completed by the applicant)

1 Title Mr Mrs Miss Ms
Other

2 Full legal name
Family name
First name
Middle name
No middle name (please tick)

3 Do you have a previous name, or have you been known by any other name?
Yes (record details below) No
It does not matter how long ago you used the name or how long the name was used for e.g.
• birth name • name before marriage • married name
• alias • change by certificate • adoption
• changed order of name
Family name
First name
Middle name
If you require more space, please tick this box and attach a separate list.

4 Gender

5 Date of birth
D D M M Y Y Y Y

6 Place of birth
Town/City
State/Territory
Country

7 Current postal address (within Australia)

Postcode

8 Current residential address (if different to above)

Postcode

9 Telephone number
Daytime
Mobile

10 Email

11 Do you identify as? (if applicable)
 Aboriginal Torres Strait Islander
 Aboriginal and Torres Strait Islander

12 Previous blue/exemption card number (if applicable):
 /

13 Are you, or have you ever been a: (please tick)
 Foster or kinship carer
 Health practitioner
 Operator/supervisor/carer of a child care or education service
 Teacher

14 Applicant’s declaration

I declare that:

- I have read the information on page 4 and I am not disqualified from applying for a blue card#;
- I am the applicant named in this form and have not omitted any names or aliases that I use or have used in the past;
- the information and identification documents provided by me for this application are true and correct and I understand it is an offence to provide a false or misleading statement or document;
- I consent to information from any police, court, prosecuting authority or other authorised agency being obtained and for the police, courts, prosecuting authority or other authorised agency to disclose any information for the purposes of assessing my eligibility to work with children including ongoing checks while my application/ blue card remains current;
- I understand that the information obtained includes but is not limited to details of convictions^ and pending or non-conviction charges* or information on the circumstances relating to offences committed or allegedly committed by me, regardless of when and where the offence or alleged offence occurred;
- I understand my organisation will be advised whether or not I have a current application for, or hold a current blue/ exemption card; the outcome of this application which may include whether my application is withdrawn, or a negative notice issued, or if my blue/exemption card is subsequently suspended or cancelled;
- I am proposing to start or continue in regulated employment and am not entitled to an exemption;
- I understand and will comply with my blue card obligations as a blue card applicant/cardholder; and
- I consent to confirmation of the validity of my blue card being published or provided.

Sign inside the box.
Please do not touch or go outside the lines.



Date of signature
D D M M Y Y Y Y

Part E – Proof of identity (to be completed by the organisation)

The organisation must check **two current, original** identification documents from the applicant which collectively show the **applicant's full name, date of birth and signature**. The applicant's details on their identification documents must match the details provided in Part D.

One of the following combinations must be used: **EITHER**

List 1 + **List 1** (one must show a signature)

OR

List 1 + **List 2** (one must show a signature)

If one of the valid identification combinations above cannot be provided, complete and attach a *'Request to consider alternative identification'* form.

If the applicant resides more than 50km from the organisation or has a disability which affects their mobility, complete and submit an *'Confirmation of identity'* form.

Please indicate which identification documents have been sighted by placing a in the box.

LIST 1

SIGNATURE DOCUMENT

Driver licence/learner permit/proof of age card
Licence No:
Issued in the state of:

Australian Passport (current or expired in the last 2 years)

NON-SIGNATURE DOCUMENT

Birth certificate (or extract)
 Proof of Australian citizenship or permanent residency
 Overseas Passport (current)
Country of issue:

LIST 2

SIGNATURE DOCUMENT

Pension Concession card/Department of Veterans' Affairs Entitlement card/Seniors Health card/Health care card/any other current financial entitlement card issued by Department of Human Services.
 Credit card or bank card (*do not attach copy*)
 Positive Notice Blue or Exemption card
 Student identification card issued by an education institution (with photo and signature)
 Queensland Gaming Machine Licence

NON-SIGNATURE DOCUMENT

Medicare card
 Queensland crowd controller/private investigator/security officer licence
 Passbook or account statement issued by a financial institution dated in the last 6 months
 Australian taxation assessment notice dated in the last 6 months
 Queensland Licence issued under the *Weapons Act 1990*

If possible, please attach a photocopy of the documents sighted for verification purposes (excluding credit or bank cards).

Part F – Organisation declaration (to be completed by the organisation)

IMPORTANT NOTE: This section must be completed by the organisation's representative irrespective of whether or not the organisation can sight the identification above.

I declare that:

- I understand that it is an offence to provide a false or misleading statement or document;
- I am authorised to submit this application on behalf of the organisation;
- the applicant is proposing to start or continue in regulated employment and an exemption does not apply;
- I have warned the applicant that it is an offence for a disqualified person to sign a blue card application (see page 4)[#]; and
- I have either:
 - checked the details provided in this form and confirmed they match those on the identification documents sighted; or
 - delegated this responsibility to a prescribed person and have attached the *'Confirmation of identity'* form.

Note: It is an offence not to warn the applicant that it is an offence for a disqualified person to sign a blue card application.

Signature of representative

Date of signature

D D M M Y Y Y Y

Name of representative

Position of representative

Applicant's name

Privacy notice

The *Working with Children (Risk Management and Screening) Act 2000* allows the collection of personal information to assess your eligibility to be issued with a blue/exemption card.

Information will be provided to Queensland Police, and may be provided to police, courts, prosecuting authorities or other authorised agencies as part of the screening process. Information may also be given to:

- certain disciplinary bodies to obtain relevant disciplinary information; and/or
- your employer, any supervisory body, or other person you have authorised to discuss your application on your behalf.

Personal information will only be provided to other persons or agencies with your permission or where required by law.

Important information

You can withdraw your consent to screening at any time before a decision is made.

#Disqualified person

It is an offence for a disqualified person to sign a blue card application form.

A disqualified person is someone who:

- has been convicted[^] of a disqualifying offence, which includes having sex with a child (irrespective of the type of relationship e.g. teenage boyfriend/girlfriend, unlawful carnal knowledge) or other child-related sex or pornography offences or the murder of a child (irrespective of the penalty and regardless of when and where it occurred); or
- is the subject of:
 - reporting obligations under the *Child Protection (Offender Reporting) Act 2004*; or
 - an offender prohibition order under the *Child Protection (Offender Prohibition Order) Act 2008*; or
 - a disqualification order issued by a court prohibiting them from applying for or holding a blue card; or
 - a sexual offender order under the *Dangerous Prisoners (Sexual Offenders) Act 2003*.

*Non-conviction charge means, whether a person was charged as an adult or a child, a charge: that has been withdrawn; that has been the subject of a nolle prosequi, a no true bill or a submission of no evidence to offer; that led to a conviction that was quashed on appeal; or upon which a person was acquitted or disposed of by a court otherwise than by way of conviction.

[^]Conviction/convicted means a finding of guilt by a court, or the acceptance of a plea of guilty by a court, whether or not a conviction is recorded and regardless of when and where it occurred.

A disqualified person can apply to be declared eligible to apply for a blue card in certain limited circumstances.

For more information about the blue card system and your obligations go to www.bluecard.qld.gov.au.

Application lodgement

Applications may be lodged by one of the following methods:

Scan and upload

www.bluecard.qld.gov.au/uploadform

By post

PO Box 12671, Brisbane George Street QLD 4003

In person

53 Albert Street, Brisbane QLD 4000

By fax

07 3035 5910

Part G – Payment options for PAID employees only

The application fee is GST exempt (under division 81), non refundable and subject to change.

An **\$87.20** fee is required for paid employees. Please select one of the following payment methods:

Credit card—complete payment online at www.bluecard.qld.gov.au

Receipt number Date payment made
D D M M Y Y Y Y

To avoid delays in processing, please attach a copy of the receipt when paying by credit card and ensure all applicant details match those on this form.

Cash or EFTPOS (over the counter transaction only)

Cheque/Money order—made payable to Blue Card Services (ABN 60 789 586 626)

Postal address for receipt (must be completed if the receipt is to be sent to someone other than the applicant)

 Postcode


Email address for receipt


Blue Card Services, Department of Justice and Attorney-General

 Scan and upload at www.bluecard.qld.gov.au/uploadform

 PO Box 12671, Brisbane George Street QLD 4003

 53 Albert Street, Brisbane QLD 4000

 07 3211 6999 or 1800 113 611

 07 3035 5910

 www.bluecard.qld.gov.au